

	Officer Key Decision
	Report to the Strategic Director Community and Wellbeing
AUTHORITY TO AWARD CONTRACT FOR THE PROVISION OF A DUAL DIAGNOSIS SERVICE	

Wards Affected:	All
Key or Non-Key Decision:	Key Decision
Open or Part/Fully Exempt: <small>(If exempt, please highlight relevant paragraph of Part 1, Schedule 12A of 1972 Local Government Act)</small>	Part Exempt – Appendix 1 and 3 are exempt as it contains the following category of exempt information as specified in Paragraph 3, Schedule 12A of the Local Government Act 1972, namely: “Information relating to the financial or business affairs of any particular person (including the authority holding that information)”
No. of Appendices:	Appendix 1 - Names of tenderers Appendix 2 – Tenderer’s scores Appendix 3 – Social value commitments
Background Papers:	None
Contact Officer(s): <small>(Name, Title, Contact Details)</small>	Lorraine Regan Programme Manager, Commissioning Contracting and Market Management Email: Lorraine.Regan@brent.gov.uk

1.0 Purpose of the Report

1.1 This report concerns the award of a contract for the provision of a Dual Diagnosis Service. This report requests authority to award contracts as required by Contract Standing Order 88.

2.0 Recommendation(s)

2.1 That the Strategic Director of Community Wellbeing in consultation with the Cabinet Member of Adult Social Care:

2.2 Approve the award of a contract for the provision of a Dual Diagnosis Service to Hestia Housing and Support for a period of 3 years with an option to extend for a further 2 years, on a 1+1 (one plus one) basis.

3.0 Detail

- 3.1 155 Walm Lane is Brent Council's only Mental Health dual diagnosis service. This service has been re-designed as a Supported Living Service which will increase the support provided in the evening. The Council is seeking to bring in a specialist dual diagnosis provider with a higher, more specialised support offer being provided. It is hoped that people will make a speedier recovery and thus be able to maintain independent living, once they move-on into their own accommodation.
- 3.2 This is Brent's only dual diagnosis service funded through Adult Social Care and is a key service in supporting people with dual diagnosis to help them rebuild their lives and eventually be able to live independently.
- 3.3 The Council's vision for 2023 is to make Brent a borough of culture, empathy and shared prosperity and the Council have agreed 5 overarching themes to help achieve this vision. This service aligns closely with the theme '*A borough where we can all feel safe, secure, happy and healthy*'. The successful delivery of this service will contribute to achieving two of the outcomes linked to this theme which are:
- i) *Support our most vulnerable adults, enabling them to choose and control the services they receive, to remain independent and lead active lives.*
 - ii) *Improve the health of Brent residents*

The Tender Process

- 3.4 The new contract will be let using the Contract Terms issued with the invitation to tender. This will be for a period of three years, with the option to extend for a further two years, on a one plus one basis.
- 3.5 A market engagement event was held on the 16 June 2021 and attended by 11 providers to share the Council's commissioning strategy and explain the procurement route the Council will follow.
- 3.6 This procurement has been conducted in accordance with The Public Contracts Regulations 2015 (the Regulations). The supported Living service is listed under Schedule 3 of the Regulations as a social or other specific service. At the time of the commencement of this procurement exercise, the threshold for Schedule 3 services for the purposes of the Regulations was £663,540. Accordingly, as the value of the proposed contract exceeds the aforementioned threshold for this category of service, a Contract Notice was placed on the Find a Tender service and the London Tenders Portal on 12 July 2021. Bidders were provided with a specification, details of the tender approach and invited to complete the published tender documents comprising of a selection questionnaire, quality questions, pricing schedule and a social value action plan using the Council's Electronic Tendering Facility. Four bidders subsequently completed the questionnaire.

- 3.7 The tendering instructions stated that the contract would be awarded on the basis of the most economically advantageous offer to the Council and that in evaluating tenders, the Council would have regard to the following criteria:

Award criteria	Weighting
Service delivery - support	20.00%
Quality governance performance	10.00%
Workforce	10.00%
TUPE and pension obligations	2.50%
Mobilisation	7.50%
Social value	10.00%
Price	40.00%

Evaluation process

- 3.8 The tender evaluation was carried out by a panel of officers from Adult Social care and moderated by Procurement.
- 3.9 All tenders had to be submitted electronically by no later than 13 August 2021 at 1pm. Tenders were opened on 13 August 2021 at 14:27:33. Each member of the evaluation panel read the tenders and evaluated the bids in accordance with the evaluation criteria set out in the Invitation to Tender documents.
- 3.10 All four bidders passed criteria assessing regulatory reports, complaints, alerts or notices and policies. However, one bidder did not meet the level of relevant experience required and was not evaluated further.
- 3.11 A moderation meeting was held on 08 September 2021 and each submission was moderated by Procurement in the presence of the evaluation panel.
- 3.12 The names of the tenderers that submitted a bid are contained in Appendix 1 with their moderated score detailed in Appendix 2. It will be noted that Tenderer C was the highest scoring tenderer. Officers therefore recommend the award of the contract to Tenderer C, namely Hestia Housing and Support.
- 3.13 The contract is likely to commence in February 2022 subject to the Council's observation of the requirements of the mandatory standstill period noted in paragraph 5.3 below.

4.0 Financial Implications

- 4.1 It is anticipated that the annual cost of this contract, which is £235,245, will be funded from the existing Adult Social Care budget. The contract is London Living Wage Compliant.
- 4.2 To ensure that Brent residents receive the best value in these services, the

Council follows a competitive tendering process and conducts open and transparent procurement exercises. Awarding contracts by the process of seeking competing bids from more than one firm helps to ensure a more efficient process and that procurement is carried out in a fair and transparent way whilst also ensuring value for money is gained for public services.

- 4.3 Brent Council is committed to delivering tangible Social Value benefits across the borough. To underpin this commitment Hestia have a contractual obligation to invest an additional 10% of the contract value equating to £117,622.5 on Social Value activities.

5.0 Legal Implications

- 5.1 The estimated value of this contract over its lifetime is in excess of the threshold for Schedule 3 Services and the award of the contract is therefore governed by the Public Contracts Regulations 2015 (the “Regulations”). The award is subject to the Council’s own Standing Orders in respect of Medium Value contracts and Financial Regulations.

- 5.2 The Cabinet report dated 7 September 2020 approved the recommendation to invite tenders for six Supported Living Services. The report also delegated authority to the Strategic Director Community and Wellbeing in conjunction with a Lead Member to award the Contracts. Therefore the Strategic Director has authority to award the contract.

- 5.3 As advised in the Cabinet Report requesting authority to tender this contract, the Council must observe the Regulations relating to the observation of a mandatory minimum 10 calendar day standstill period before the contract can be awarded. Therefore once the Strategic Director has determined which tenderer should be awarded the contract, all tenderers will be issued with written notification of the contract award decision. A minimum 10 calendar day standstill period will then be observed before the contract is concluded – this period will begin the day after all Tenderers are sent notification of the award decision – and additional debrief information will be provided to unsuccessful tenderers in accordance with the Regulations. As soon as possible after the standstill period ends, the successful tenderer will be issued with a letter of acceptance and the contract can commence.

6.0 Equality Implications

- 6.1 The proposals in this report have been subject to screening and officers believe that there are no adverse equality implications.

7.0 Consultation with Ward Members and Stakeholders

- 7.1 The Lead Member for Adult Social Care has been consulted.

8.0 Human Resources/Property Implications (if appropriate)

8.1 This service is currently provided by an external contractor and there are no implications for Council staff arising from retendering the contract. Relevant information with regards to TUPE was shared with the bidders during the procurement process. Where there is TUPE implication for the successful bidders, this will be resolved between the incumbents and the successful bidders.

9.0 Public Services (Social Value) Act 2012

9.1 The Council is under duty pursuant to the Public Services (Social Value) Act 2012 (“the Social Value Act”) to consider how services being procured might improve the economic, social and environmental well-being of its area; how, in conducting the procurement process, the Council might act with a view to securing that improvement; and whether the Council should undertake consultation. Officers have had regard to considerations contained in the Social Value Act in relation to the procurement.

9.2 Social value had a weighting of 10% of the evaluation score and in evaluating tenders, the Council requested proposals address the following initiatives:

- Initiatives to involve disengaged and under-represented groups
- Encouraging participation, collaboration and co-design: Engaging and encouraging user and employee involvement in service design and delivery
- Helping with community clear-up days gardening and food growing projects
- Working alongside residents and organisations in parts of Brent that are particularly disadvantaged, with a view of improving outcomes
- Supporting adults to take up physical activity, including making use of improved facilities on offer in the borough, such as our leisure centres and the Gladstone Park tennis courts.

Details of the social value bid from Hestia Housing and Support are contained in Appendix 3.

Related Documents:

Authority to tender report

Report sign off:

PHIL PORTER

Strategic Director of Community and Wellbeing